

# Job Opening

## McDonough County

**Job Title:** County Engineer

**Department:** County Highway

**Reports to:** County Road & Bridge Committee

**Salary Range:** Full or Part-time salary based on qualifications; up to \$130,000.00

### Summary

McDonough County is seeking a highly motivated, collaborative individual to fill the position of County Engineer. This position will perform all services and acts reasonably necessary to fulfill the duties and responsibilities of the County Engineer as described in the Illinois Highway Code (605 IL CS 5).

McDonough County has approximately 180 miles of County Highways, 822 miles of Township Highways, 37 County Structures, and 121 Township Structures.

### Essential Duties and Responsibilities

- Act for the County in all matters relating to the supervision of the construction or maintenance of any highway constructed or maintained in whole or in part at the expense of the County.
- Prepare or cause to be prepared all plans, specifications, and estimates of costs needed in order to comply with the provisions in the Illinois Compiled Statutes.
- Present petitions, resolutions, agreements, and budgets to the County Board for approval.
- Advise and direct the highway commissioners as to the best methods of construction, repair or maintenance of township and district roads.
- Manage the budgeting and financial management of the Township Motor Fuel Tax program, County Motor Fuel Tax program, Township Bridge Program, and local funded programs.
- Address all applicable questions and findings from audits of the Highway Department financial fund accounting/bookkeeping, bridge inspection program, and construction projects.
- Ensure departmental compliance to OSHA regulations.
- Generate and submit multi-year capital program to Road & Bridge Committee and IDOT.
- Supervise the construction and maintenance of all county highways within the county.
- Keep and maintain adequate records and books of all recipients, contracts, purchases of materials, machinery or apparatus.

### Qualifications

- Bachelor's Degree in Civil Engineering
- Possess Professional Engineer License
- Ability to communicate effectively, orally and in writing, with other professionals in the highway engineering field, with employees, and with the general public
- Meet the statutory requirements of 605 ILCS 5
- Knowledge of all applicable OSHA regulations
- Experience in FHWA and State DOT policies and procedures

- Have significant practical, progressively responsible experience in civil and highway engineering including highway and bridge design, drainage elevations, construction, and maintenance

**Non-Discrimination Statement**

McDonough County is committed to nondiscrimination in hiring, promotion, discharge, pay, fringe benefits and other aspects of employment on the basis of race, color, religion, sex, disability, age, national origin, veterans' status, sexual orientation, gender identity, genetic information, or ancestry.

**Benefits**

- Medical, Dental, and Vision insurance plan
- Illinois Municipal Retirement Fund (IMRF) has provided employees a sound and efficient system for the payment of retirement, disability, and death benefits
- Paid holidays, vacation days, sick days, and personal days

**Submit cover letter, resume, and references to:**

McDonough County Clerk

Attn: Craig Foster, Road & Bridge Committee Chair

1 Courthouse Square

Macomb IL 61455