

Birth Records

Who is entitled to receive a birth certificate?

Birth records are not public records and only the following are eligible to receive certified copies:

- The person named on the record if 18 years or older;
- The parent(s) shown on the record; or
- A legal guardian or legal representative of the child. Written evidence of guardianship or legal representation is required.

Genealogical researchers not otherwise entitled to a birth certificate may request one for a person whose date of birth is 75 years or more prior to the current date. Birth certificates filed before 1916 must be obtained from the county clerk.

What can I use if I don't have a current/valid photo ID?

If you do not have a current or valid photo ID, such as a driver's license or state issued photo ID, submit **TWO** documents with your name, one of which must show your current address, that prove your identity. **ONE** piece of documentation can be a bill or piece of mail. The other piece of documentation must be one of the following items listed below:

- Medical/car insurance card
- Car registration paperwork
- Credit card statement
- Bank statement
- Paycheck stub with imprinted information
- Public assistance card
- Voter's registration card

We will accept a driver's license that is no more than six months expired **ALONG WITH** one more piece of proof from the above list.

If you are currently incarcerated, you can submit a dated copy of your prison intake/offender summary sheet containing your photo.

If you are writing from a state or federal agency, you can submit a copy of your work badge.

SOCIAL SECURITY CARDS ARE NOT ACCEPTABLE.

*Illinois Department of Public Health
Division of Vital Records
605 W. Jefferson St.
Springfield, IL 62702-5097*