

PTAX-342-R Annual Verification of Eligibility for Standard Homestead Exemption for Veterans with Disabilities

Read this first

To continue to receive the Standard Homestead Exemption for Veterans with Disabilities (SHEVD), you must file Form PTAX-342-R each year with your Chief County Assessment Officer (CCAO). Failure to do so may result in the termination of the exemption. Your service-connected disability must be certified by the U.S. Department of Veterans' Affairs.

Note: Only an **un-remarried**, surviving spouse of a veteran killed in the line of duty, or a veteran with a disability who previously received the SHEVD can continue to receive the SHEVD provided the spouse has legal or beneficial title to the residential property. A surviving spouse that remarries no longer qualifies for the SHEVD.

Last date to apply: ____/____/____

Step 1: Complete the following information

1 _____
Property owner's name

Street address of homestead property

City IL State ZIP

(_____) _____
Daytime phone Email address

3 Assessment year for which you are requesting the SHEVD: Year ____

4 Did you receive the SHEVD for the prior assessment year on this property? Yes No

If "Yes," check the amount of the SHEVD.

\$2,500 EAV reduction

\$5,000 EAV reduction

Property tax exempt residence

- 2 Check **one** statement that applies.
- a _____ Veteran with a disability who currently has a service-connected disability of 30% or more but less than 50%.
- b _____ Veteran with a disability who currently has a service-connected disability of 50% or more but less than 70%.
- c _____ Veteran with a disability who currently has a service-connected disability of 70% or more. If this is an increase from the prior year, you must submit documentation verifying the increase.
- d _____ **Un-remarried**, surviving spouse who previously received the SHEVD.

5 Enter the property index number (PIN) of the property for which you receive the exemption listed on your property tax bill. You may obtain it from your CCAO. If you are unable to obtain your PIN, write the legal description on Line b.

a PIN _____

b Enter the legal description only if you are unable to obtain your PIN. Attach a separate sheet if needed.

Step 2: Complete the following as it applies to the property and assessment year you identified in Step 1

- 6 Is this the only property for which you have applied for a homestead exemption? Yes No
- 7 On January 1, were you the owner of the property? Yes No
If "No," on January 1 did you lease the property? Yes No
- 8 On January 1, did you occupy this property as your principal residence? Yes No
If "No," complete Lines a and b.
- a Were you a resident of a facility licensed under the Nursing Home Care Act? Yes No
- b Was this property occupied by your spouse or did it remain unoccupied? Yes No
- 9 On January 1, were you a resident of a facility licensed under the Nursing Home Care Act or operated by the U.S. Department of Veterans' Affairs? Yes No
If "Yes," complete Lines a through c.
- a Enter the name and address of the facility.

- b Was your property occupied by your spouse? Yes No
- c Did your property remain unoccupied? Yes No
- 10 Are you liable for the payment of real estate taxes? Yes No

Step 3: Sign below

I state that to the best of my knowledge, the information contained on this application is true, correct, and complete.

Property owner's or authorized representative's signature
PTAX-342-R (R-09/18)

_____/_____/_____
Month Day Year

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Form PTAX-342 General Information

What is the Standard Homestead Exemption for Veterans with Disabilities (SHEVD)?

The SHEVD (35 ILCS 200/15-169) provides an annual reduction in the equalized assessed value (EAV) of a primary residence occupied by a veteran with a disability, or the veteran's surviving spouse, on January 1 of the assessment year. The SHEVD amount depends on the percentage of the service-connected disability as certified by the U.S. Department of Veterans' Affairs.

If the veteran has a service-connected disability of 30% or more but less than 50%, then the annual exemption is \$2,500; if the veteran has a service-connected disability of 50% or more but less than 70%, then the annual exemption is \$5,000; and if the veteran has a service-connected disability of 70% or more, then the residential property is exempt from taxation under this Code.

Who is eligible?

To qualify for the SHEVD, the veteran must

- be an Illinois resident who served as a member of the U.S. Armed Forces on active duty or state active duty, Illinois National Guard, or U.S. Reserve Forces, and who has an honorable discharge;
- have at least a 30 percent service-connected disability certified by the U.S. Department of Veterans' Affairs; and
- own and occupy the property as the primary residence on January 1 of the assessment year or lease and occupy a single family residence on January 1 of the assessment year and be liable for the payment of the property taxes to the county.

Note: The property's total EAV must be less than \$250,000 after subtracting any portion used for commercial purposes. "Commercial purposes" include any portion of the property rented for more than 6 months.

If you previously received the SHEVD and now reside in a facility licensed under the Nursing Home Care Act or operated by the U.S. Department of Veterans' Affairs, you are still eligible to receive the SHEVD provided your property is occupied by your spouse; or remains unoccupied during the assessment year.

Is a surviving spouse eligible?

An **un-remarried** surviving spouse of a veteran who is deceased can also continue to receive the SHEVD on his or her spouse's primary residence, provided the SHEVD had previously been granted to the veteran.

Beginning in tax year 2015, an un-remarried surviving spouse of a veteran killed in the line of duty is eligible for the SHEVD on his/her primary residence, even if the veteran did not previously qualify or obtain the SHEVD.

The surviving spouse can transfer the SHEVD to another primary residence after the veteran's original primary residence is sold. An **un-remarried** surviving spouse must occupy and hold legal or beneficial title to the primary residence on January 1 of the assessment year.

Do I need to provide documentation?

Your Chief County Assessment Officer (CCAO) will require documentation to verify your eligibility for the SHEVD. You must provide a disability award or verification letter from the U.S. Department of Veterans' Affairs for the current assessment year and one of the following documents that is the original or a copy certified by the county recorder, recorder of deeds, Illinois Department of Veterans' Affairs, or the National Archives Record Center.

- Form DD 214 or separation of service from the War Department (military service prior to 1950);
- Certification of Military Service Form; or
- Illinois Driver's license or ID card showing a Veteran's Designation.

To request a verification letter that specifies your percentage of "service-connected disability rating,"

- call the U.S. Department of Veterans' Affairs at 1 800 827-1000, or
- go online to your Veteran's E-benefit account at ebenefits.va.gov.

Any other rating is not valid.

An **un-remarried** surviving spouse of a veteran with a disability, who previously received this exemption, must provide the following documents to transfer the SHEVD to themselves or to transfer the SHEVD to a new primary residence:

- the veteran's marriage certificate;
- the veteran's death certificate; and
- proof of ownership.

In the event the veteran was killed in the line of duty, the surviving spouse must **also** provide (in place of the veteran's death certificate)

- the DD Form 1300, Report of Casualty, issued from the United States Department of Defense. Contact the casualty of the Veteran's branch of service.

When will I receive my exemption?

The year you apply for the SHEVD is referred to as the assessment year. The county board of review, while in session for the assessment year, has the final authority to grant your SHEVD. If granted, your SHEVD will be applied to the property tax bill paid the year following the assessment year.

When and where do I file my Form PTAX-342?

You (including an **un-remarried** surviving spouse applying for the first time or for a new primary residence) should file your Form PTAX-342 with your CCAO by the due date to receive this exemption. Contact your CCAO at the address and phone number below for assistance and filing information with your county.

Note: To continue receiving the SHEVD on your residence, you must file Form PTAX-342-R, Annual Verification of Eligibility for Standard Homestead Exemption for Veterans with Disabilities, each year with your CCAO.

_____ County, CCAO

Mailing address _____

City _____ IL _____ ZIP _____

If you have any questions, call (_____) _____ - _____

Are there other homestead exemptions available for a person with a disability?

Yes. However, only one of the following homestead exemptions may be claimed on your property for a single assessment year:

- **Veterans with Disabilities Exemption**
- **Homestead Exemption for Persons with Disabilities**
- **Standard Homestead Exemption for Veterans with Disabilities**

Date received: ____/____/____

Official use. Do not write in this space.

Board of review action date: ____/____/____

Verify proof of eligibility _____

Approved

Exemption amount

Denied

\$2,500 \$5,000 Tax exempt \$ _____

Is the residential EAV over \$250,000? Yes No

Assessment information

EAV of improvements \$ _____

EAV of land \$ _____

Total EAV of improvement/land \$ _____

EAV commercial/rented property \$ _____

Total EAV minus commercial/rented EAV \$ _____

Reason for denial _____

Comments: _____

Note: An EAV of \$250,000 or more, excluding commercial property or portion of the property rented for more than 6 months, does not qualify for SHEVD.