

Human Resources and Planning Committee

July 9, 2020

The Human Resources and Planning Committee met on Thursday, July 9, 2020 at 7:00 p.m. The meeting was held at the McDonough County Courthouse, Second Floor Main Courtroom 201. Committee Members in attendance included Vice Chair Mike Cox, Larry Aurelio, George Dixon, Michael Kirby, Dave Nissen and Terra Litchfield. Chair Letha Clark and Member Deckle McLean were absent. Others in attendance included County Chair Scott Schwerer, Patrick Stout, Bonnie Scripps, Gayle Carper, and Committee Secretary Stacey Alexander.

Vice Chair Mike Cox called the meeting to order at 7:02 p.m.

Review and Approve Minutes from June 11, 2020

Member Litchfield motioned to approve minutes from June 11, 2020, second by Member Aurelio. Motion carried on a voice vote.

Animal Control Report

No Animal Control report submitted from Animal Shelter. Member Dixon stated he misses someone coming from the Animal Shelter to give updates as it has been quite some time since they have been at a meeting.

Member Kirby emailed a person back that had reached out to the Committee about a kitten that died, Gayle Carper also reached out to her, along with Chair Clark.

Policies & Procedures

Member Dixon discussed that job descriptions need to be done for the employees at the Animal Shelter.

Humane Society

Bonnie Scripps told the Committee the cats are full and the dogs are around 11 or 12. They are continuing the cat special through August, per Humane Society.

GIS Update

No report.

Approve FS Contract

Vice Chair Cox discussed the West Central FS Contract and said they need to make a decision, last year they went with the prepaid option. The prepaid contract for this year would be \$1.29 per gallon plus tax, our total cost would be \$1,350.00. Member Dixon inquired as to whether or not there was any carry over from last year as they have in previous years, the quote showed a carryover credit of \$39.07 as of 6/9/20.

Member Dixon motioned to approve the prepaid option with West Central FS Contract, Member Litchfield seconded. Motion carried on a voice vote.

Claims

Member Dixon motioned to approve claims as submitted, seconded by Member Aurelio. Motion carried on voice vote.

Other

Vice Chair Cox asked if the maintenance supervisor was back to work and if they were on track to put the lean-to on at the animal shelter. Chair Schwerer said he was back to work. Member Dixon inquired about whether or not maintenance had ever put the tarp on the dog kennel on the west side of the building because they had said they were going to do it quickly. Member Litchfield confirmed that the tarps had been put on but they had never completed the lean-to, which is being paid for by the Humane Society, and that Chair Clark has asked her to inquire about it at the Elms/Building and Grounds meeting. Member Aurelio said that he will talk to the maintenance supervisor about this.

Chair Schwerer told the Committee that the Board will meet in the Main Courtroom this month as they have plenty of room to spread out. He discussed the importance of wearing masks and social distancing and discussed that ESDA director, Edgar had previously shared a graph that showed how Covid cases had increased after Easter, Mother's Day and then again around the 4th of July. Members discussed Covid case counts in McDonough County and that we seemed to be doing well.

Adjourn

Member Aurelio moved, with a second by Member Kirby, that the meeting adjourn. Motion carried on a voice vote. With no further business to discuss the meeting adjourned at 7:28 p.m.