

## **ELMS/BUILDING & GROUNDS COMMITTEE**

**November 12, 2019**

The Elms/Building and Grounds Committee met on Tuesday, November 12, 2019 at 7:00 p.m. The meeting was held at The Elms. Committee members in attendance included Chairman Larry Aurelio, Vice Chair Marcia Twaddle, Lee Calvert, David Cortelyou, Terra Litchfield, Bob Mahr, Paul Trimmer and Deckle McLean. Others in attendance included County Board Chair George Dixon, County Board Administrative Assistant Danette Phelps, Allen Sheffler, Elms Administrator Tim Bledsoe and Patrick Stout.

Chairman Aurelio called the meeting to order at 7:00 p.m.

### **Review and Approval of October 8, 2019 Minutes**

Member Mahr moved with second by Member Twaddle to approve the October 8, 2019 minutes. Motion carried on a voice vote.

### **Farm Report**

No report.

### **Administrator's Report**

Elms Administrator Tim Bledsoe gave the report. Census is at 76. In October there were 6 admissions and 6 discharges.

### **Financial Report**

Member Mahr moved with a second by Member Cortelyou to approve the October 2019 Financial Report. Motion carried on a voice vote.

### **Elms Claims**

Member Trimmer moved, with a second by Member Twaddle to approve the Elm's claims. Motion carried with a roll call vote of 8 yeas, 0 nays, 0 vacant and 0 absent.

### **Macomb Public Building Commission**

No Report.

### **Zahrn Building**

No Report.

### **McDonough County Maintenance Directors Report**

Allen Sheffler reported. The boiler was started up on November 1, 2019. Lawn mower was retrofitted for snow removal.

### **Discuss Building Repair**

Discussion was had on courthouse repairs and the committee will be seeking more information.

### **Building and Grounds Claims**

Member Trimmer moved, with a second by Member Mahr, to approve the October Building and Grounds Claims. Motion carried on a voice vote.

**Other**

There was discussion regarding a new server cabinet.

**Adjourn**

Member Cortelyou moved and Member Mahr with a second to adjourn the meeting at 7:53 p.m. Motion carried on a voice vote.