

ELMS/BUILDING & GROUNDS COMMITTEE

August 13, 2019

The Elms/Building and Grounds Committee met on Tuesday, August 13, 2019 at 7:00 p.m. The meeting was held at The Elms. Committee members in attendance included Chairman Larry Aurelio, Vice Chair Marcia Twaddle, Lee Calvert, Terra Litchfield, Bob Mahr, Paul Trimmer, Deckle McLean. Member Cortelyou was absent. Others in attendance included Patrick Stout, Allen Sheffler, Elms Administrator Tim Bledsoe, Sheriff Nick Petitgout, and Committee Secretary Stacey Alexander.

Chairman Aurelio called the meeting to order at 7:00 p.m.

Review and Approval of July 9, 2019 Minutes

Member Trimmer moved with second by Member Mahr to approve the July 9, 2019 minutes. Motion carried on a voice vote.

Farm Report

No report. Check to see if The Elms owns farm ground.

Administrator's Report

Elms Administrator Tim Bledsoe gave the report. Census is at 76, with 4 being Medicare, 22 private pay, 5 Hospice Private, 41 Medicaid, 4 Hospice Medicaid. Medicaid owes \$386,223.45. Medicare owes \$63,990.96. In June there were 6 admissions and 5 discharges. Hoping to agency out of The Elms by January 2020. Pharmacy change will be happening in September 2019. Marketing is needed for The Elms. Bledsoe also addressed the committee with the following: Agency reduction continues, Overtime reduction continues, Waste pipes have been fixed and all related repairs are completed, New freezer door has been installed, Tractor and mower deck have been fixed, Pharmacy is in process of change from Omni Care to Critical Care Rx, July turnover rate is 9.48%, We have corrected issues with the systems for aging collections with Medicaid, and families, Challenges for Medicaid applications continue, Therapy continues to improve, The New payor process PDPM is almost in place and the facility should be ready for the change, The new MDS scrubber program is in place "Simply LTC." This program will also be used with the new PDPM process, and The Elms maintained a CMS four Star overall rating.

Financial Report

Member Trimmer moved with a second by Member Litchfield to approve the July 2019 Financial Reports. Motion carried on a voice vote.

Elms Claims

Member Mahr moved with a second by Member Twaddle to approve the Elm's claims. Motion carried with a roll call vote of 7 yeas, 0 nays, 0 vacant and 1 absent.

Macomb Public Building Commission

No Report.

Zahrn Building

No Report.

McDonough County Maintenance Directors Report

Allen Sheffler gave the Maintenance report. Making way on lactation room on the third floor, painting and staining, also

a new oak door has been ordered, stain is coming in this week. Ron Wiley from Sheriff's office is going to do all four big doors & floors again before the end of the year. Had a plugged drain in the yard of the Courthouse, starts on the southeast corner and runs to the west. Bid for plaster repair in the Judges Chambers from the leak is \$2100, the leak is fixed. Motion also made to repair the plaster in the Judges Chambers by Member Mahr, second by Member Litchfield, motion carried on a voice vote.

Sheriff Nick Petitgout addressed the basement water problems at the Courthouse, with the limestone foundation, actually absorbs water and will deteriorate over time. Sheriff discussed digging up holes to around to fix the water issue, other step, the pillars around the Courthouse are rusted and are a structural issue, they need to be fixed. Sheriff is looking for bids on those issues. Also, need to figure out where the downspouts on the Courthouse actually go to and see if they are contributing to our problem. Chairman Dixon says they are not plugged, the city has been to clean them out and they run to the storm sewers. Chairman Dixon proposed that we dig down on the Southeast corner of the building to the footing to see if we have the height to drain into the storm sewer. Chairman Dixon said he knows someone who will drain the holes and a survey for \$500 and then they can see exactly what they are dealing with to address the issue. Litchfield feels this needs to be taken care of and not just talked about. Motion by Member Trimmer to dig hole to see what the foundation looks like, second by Member Mahr, motion carried on a voice vote.

Building and Grounds Claims

Member Trimmer moved with a second by Member Litchfield to approve the July Building and Grounds Claims. Motion carried on a voice vote.

Courthouse Lawn Use, Dean Torrenson

Neck Up the Square is Friday night, August 23, 2019 from 4 p.m. – 7 p.m. They are wanting to use the Southwest corner of the lawn for a tent with food, music and activities. Member Litchfield moved with a second by Member Trimmer to use the Courthouse lawn, motion carried on a voice vote.

Other

County Board Chair Dixon discussed the pillars on the Courthouse are a problem. Sheriff has also informed him we are going to have to do security for the Courthouse. Chairman Dixon wants to form a committee to look into the future and putting ideas for Courthouse improvements. Motion made by Member Calvert and a second by Member Trimmer, motion carried on a voice vote.

Adjourn

Member Mahr moved and Member Trimmer with a second to adjourn the meeting at 8:07 p.m.