

**ELMS & BUILDING & GROUNDS COMMITTEE**  
**November 10, 2015**

The Elms/Building and Grounds Committee held their monthly meeting on Tuesday, November 10, 2015 at 7:00 p.m. The meeting was held at the Elms. Members present were Chairman Larry Aurelio, Jerome Anderson, Bob Mahr, Charles Neblock, Digger Oster, Paul Trimmer and Marcia Twaddle. Members Dave Cortelyou and McDonough County Board Chairman Scott Schwerer were absent. Others present were Patrick Stout, Scott Adair, Elms Administrator Tina Cox and Beth Crossett as committee secretary.

Chairman Aurelio called the meeting to order at 7:00 p.m.

**Approval of October 13, 2015 Minutes**

Member Oster moved with a second by Member Mahr to approve the October 13, 2015 minutes with spelling correction. Motion carried on a voice vote.

**Approval of October 22, 2015 Minutes**

Member Twaddle moved with a second by Member Trimmer to approve the October 22, 2015 minutes with spelling correction. Motion carried on a voice vote.

**Farm Report**

Four bid packets were picked up and we have three bids to open. All bidders were deemed McDonough County residents and all three were for the three year term 2016, 2017 & 2018.

1. Hillcrest Farm-\$ 333.33/acre
2. Eric McKee-\$ 330.00/acre
3. James Trotter Farm-\$ 257.00/acre

Member Trimmer moved with second by Member Mahr to accept the Hillcrest Farm bid of \$ 333.33/acre for the 2016, 2017 & 2018 seasons. Motion carried on a voice vote.

**Administrator's Report**

Elms Administrator Tina Cox presented the monthly report. Census today is 85-8 Medicare, 39 Medicaid, 34 Private Pay and 4 Hospice. They have had 15 residents left this past month. The Illinois Department of Public Aide owes The Elms \$ 514,827.61 (reflects payment thru June).

Renee's last day will be December 11<sup>th</sup>. A retirement reception will be held on December 10<sup>th</sup>. Training is going well.

The Macomb Area Chamber of Commerce Business Before Hours on the October 28<sup>th</sup> was very nice.

Tina is still working on figures for salary scale.

**Financial Report**

Member Trimmer moved with a second by Member Neblock to approve the October 2015 Financial Reports. Motion carried with a voice vote.

**Elms Claims**

Member Neblock moved with a second by Member Twaddle to approve the Elms claims. Motion carried with a voice vote.

**Macomb Public Building Commission**

No report.

### **McDonough County Maintenance Directors Report**

Maintenance Director Scott Adair presented the monthly report. The boilers have been fired and are working. They are working on removing air in the lines.

The Crab Apple trees on the east side will be trimmed on Thursday. Discussion was held on the Burr Oak tree in the NE section of the yard and the size of acorns and removal of the acorns so they are not stepped on.

Scott said that a company from California is installing a phone line to each of the courtrooms.

### **Building and Grounds Claims**

Member Trimmer moved with second by Member Mahr to approve the claims as submitted. Motion carried on a voice vote.

### **Other**

Member Mahr moved with second by Member Oster that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 7:16 p.m.