

ELMS/BUILDING & GROUNDS COMMITTEE

February 12, 2019

The Elms/Building and Grounds Committee met on Tuesday, February 12, 2019 at 7:00 p.m. The meeting was held at the Elms. Committee members in attendance included Chairman Larry Aurelio, Lee Calvert, Ed Lavin, Terra Litchfield, Bob Mahr, and Paul Trimmer. Committee Members absent included, Marcia Twaddle, and Dave Cortelyou. Others in attendance included Allen Sheffler, Monica Windsor, Jock Hedblade, Adam Kozlowski, County Chairman George Dixon, and Committee Secretary Stacey Alexander.

Chairman Aurelio called the meeting to order at 7:00 p.m.

Review and Approval of January 8, 2019 Minutes

Member Trimmer moved with second by Member Mahr to approve the January 8, 2019 minutes. Motion carried on a voice vote.

Farm Report

They are waiting on a deposit. They have used some of the funds in the account to purchase some new mattresses.

Administrator's Report

Director of Nursing Monica Windsor gave the report. Census is at 82, with 9 being Medicare, 41 Medicaid, 32 private pay. All three private rooms are filled and there is one on a waiting list. Two admissions are expected later this week. The state currently owes approximately \$500,000.00.

Plumbing repairs will need to be done and at this point the extent of it is unknown, this may require 7 residents to be moved to different rooms while repairs are being made. The fire alarm was activated in Zone 2 due to a coupler on the circulator pump for the heating and cooling units, this has been repaired. Three CD's matured this month and were renewed into CD's at a higher rate of 2.8% as the previously ones were at 1.65%. The employee count was up to 116 at the end of January, slightly higher than December which was at 111. A booth was set up at the Ag Mech show that was held at WIU this past weekend.

Financial Report

Member Mahr moved with a second by Member Litchfield to approve the January 2019 Financial Reports. Motion carried on a voice vote.

Elms Claims

Member Trimmer moved with a second by Member Lavin to approve the Elm's claims. Motion carried with a roll call vote of 6 yeas, 0 nays, and 2 absent.

Macomb Public Building Commission

A water heater at the Elms had to be replaced.

Zahrn Building

The office that they had been working on has been completed.

McDonough County Maintenance Directors Report

Allen Sheffler gave the report. Due to the cold weather and precipitation we have gone through the salt we had on hand and have ordered more which we may have to do again depending on the weather we get. The boiler in the Courthouse went down today and will not be repaired until at least tomorrow maybe longer, the repair guys will be there in the morning at 8:00 a.m.

Building and Grounds Claims

Member Trimmer moved with a second by Member Calvert to approve the January Building and Grounds Claims. Motion carried on a voice vote.

Physical Therapist, Nicole Brown from Azer Clinic

She did not show up.

Jock Hedblade with Macomb Area Convention and Visitors Bureau

Jock Hedblade along with Adam Kozlowski handed out flyers to the Committee that had a list of events during Heritage Days later this year. They were requesting permission to utilize the Courthouse grounds and inner parking on the square for various events that week. All events would take place after 5:00 p.m. except on Friday, June 28th they are requesting to use the grounds starting at 11:30 a.m. for a live band. Chairman Aurelio told them he would need to check with the Judges and offices to get approval as the noise may affect them.

Executive Session

Motion to enter into executive session for discussion of an employment issue was made by Member Mahr moved with a second by Member Calvert at 7:34 p.m. A Motion to exit executive session was made by, Member Litchfield moved with a second by Member Lavin at 8:08 p.m.

Other

County Board Chairman Dixon updated the Committee on where they stand with the lactation room in the Courthouse. As of right now it is not required that the room have running water or a drain although this might change, this project will need to be completed by June 1, 2019. The Committee's agree that it needs to be on the 3rd floor, Maintenance Director Allen Sheffler is supposed to get some figures together and come up with an approximate cost for the project.

Member Trimmer moved with a second by Member Mahr that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 8:19 p.m.