

## **Human Resources and Planning Committee**

**December 13, 2018**

The Human Resources and Planning Committee met on Thursday, December 13, 2018 at 7:00 p.m. The meeting was held at the McDonough County Courthouse in the Law Library. Committee members in attendance included Chairman Letha Clark, Vice Chairman Mike Cox, Travis Hiel, Michael Kirby, Terra Litchfield, and Dick Marcott. Committee members Dave Nissen, and Larry Aurelio were absent. Others in attendance included Patrick Stout, Kelsey Havens, Gayle Carper, County Chairman George Dixon, and Sara Kluthe was present as Committee Secretary.

Chairman Letha Clark called the meeting to order at 7:00 p.m.

### **Review & Approval of October 11, 2018 Minutes and November 8, 2018 Minutes**

Member Hiel moved with a second by Member Cox to approve the October 11, 2018 minutes and November 8, 2018 minutes as submitted with a minor change to the November 8 minutes by adding Gayle Carper to those in attendance. Motion carried on a voice vote.

### **Animal Control Report**

Animal Control Officer Kelsey Havens gave the report. The total number of Dogs in the shelter at the end of November was 18 and Cats was 70. They had to euthanize a dog as it had a biting history and was having health issues.

There is a new Pet Supply store that will be opening soon in Macomb. They have contacted Kelsey to see if she would be interested in doing adoption events with them and if the shelter would be willing to allow them to keep a few cats and dogs at their store. This would advertise for the shelter and they would send those interested in adoption, to the shelter. While the pets are in their care they will provide all food and litter for them.

Member Litchfield moved with a second by Member Hiel to approve the animal shelter working with the new Pet Supply store. Motion carried on a voice vote.

The water heater has been working okay, Allenhouse has still been making repairs to it. A discussion was held as to how much more should be invested in the water heater and if there are better options available.

County Board Chairman Dixon announced that Amber at the Animal Shelter had quit, an ad will be placed in the paper for the part-time position that will possibly be for nights and weekends only. He also informed the Committee that the Humane Society has been working hard to get fundraisers set up for building a new animal shelter. They have been working with West Side Lumber creating a building design to present for fundraisers.

Gayle Carper announced that there has been an ordinance change which will have code enforcement officers who are part time police officers that will take care of most animal complaints. So far this has been successful, they have issued several tickets and it has drastically cut back on the calls made to the animal shelter. The Humane Society has a Christmas tree set up at Farm King that represents the animals at the shelter.

### **Policies & Procedures**

A discussion was held regarding possible amendments to the policy regarding the Finance Committee Members. The possible changes would affect what position must be held to be on the Finance Committee, and if a Member is absent whether or not it would be allowed to have a Committee Vice Chairman fill in for them. This will be further discussed at the meeting in January.

### **Planning for the Future**

No Report. This will be removed from future agendas as it is no longer needed.

### **Report on McDonough County Groundwater Protection Education Committee**

No Report. This will be removed from future agendas as it is no longer needed.

### **Report on GIS Meeting**

No Report. A new Member will need to be appointed to the GIS Board to replace former Board Member Digger Oster. Committee Member Kirby is interested in filling this role.

### **Claims**

Member Hiel moved with a second by Member Cox to approve the claims as submitted. Motion carried on a voice vote.

### **Other**

Board Chairman Dixon informed the Committee that on this month's Full Board Agenda he will have two appointments to fill open seats on the County Board.

Member Cox moved with a second by Member Hiel that the meeting adjourn. Motion carried on a voice vote. With no further business to discuss the meeting adjourned at 7:54 p.m.