

Human Resources and Planning Committee
October 12, 2017

The Human Resources and Planning Committee met on Thursday, October 12, 2017 at 7:00 p.m. The meeting was held at the McDonough County Courthouse in the Law Library. Committee members in attendance included Chairman George Dixon, Letha Clark, Mike Cox, Jennifer Hemingway, Alice Henry, Travis Hiel and Dave Nissen. Chairman Scott Schwerer and Member Digger Oster, was absent. Others in attendance included Animal Control Officer Kelsey Havens, Gayle Carper, Dr. Karen Blakeley, Eric Blakeley, Patrick Stout, Bonnie Scripps and County Clerk Gretchen DeJaynes.

Chairman Dixon called the meeting to order at 7:00 p.m.

Review & Approval of September 14, 2017 Minutes

Member Nissen moved with second by Member Clark to approve the September 14, 2017 minutes as submitted. Motion carried on a voice vote.

Animal Control Report

Animal Control Officer Kelsey Havens presented the monthly report and included: animal numbers, after hours call out and accomplishments. Total number of Dogs in shelter at the end of September is 5 and Cats is 34. UCM filled in the ditch where it had washed out.

Cat Special

The animal shelter would like to continue the cat special until the end of November. Member Nissen moved with second by Member Hemingway. Motion carried on a voice vote.

Kelsey will check out other companies to see what the price is for adult cat and kittens.

Chip Program

Kelsey Havens and Bonnie Billhymer went to Quincy to see a program there called “Pet Paint”. It is a chip program and there is an upfront cost of \$1,000.00 however the chips are cheaper so the upfront cost would pay for its self. Motion to purchase program and implement new program by Member Hemingway with second by Member Nissen. Motion carried on a voice vote.

New Salem Township

New Salem Township received a bill from the animal shelter for picking up several stray cats from around town. Someone had made a donation that day to the animal shelter, so when the township received the bill they felt like the donation should offset the bill. The committee discussed it and said that was not how that would work.

Dr. Karen Blakeley had no new business.

Bonnie Scripps and Max Kreps are looking into restructuring the cat area, would like to make it more friendly for the customers who want to purchase a cat.

Seventh Son Pest Control – Rodent Control

Last month there was a motion to pay \$600.00 for pest and rodent control. Come to find out it was only for rodent, so the committee members decided to resend motion to approve Seventh Son Pest Control contract by Member Henry with second by Member Clark. Motion carried on a voice vote.

Policies & Procedures/Planning for the Future

Employee handbook probably needs to be revised. Member Hemingway and Member Henry are working on this.

Report of McDonough County Groundwater Protection Education Committee

Will not be meeting again until January 2018.

Report on GIS Meeting

Need to contract Digger Oster to extend the GIS contract between WIU, Macomb and the County which expires in 2017.

Claims

Member Hiel moved with second by Member Cox to approve the claims as submitted. Motion carried on a voice vote.

Other

Member Hiel moved with second by Member Hemingway that the meeting adjourns. Motion carried on a voice vote. With no further business to discuss the meeting adjourned at 7:39 p.m.