

**Human Resources and Planning Committee**  
**September 14, 2017**

The Human Resources and Planning Committee met on Thursday, September 14, 2017 at 7:00 p.m. The meeting was held at the McDonough County Courthouse in the Law Library. Committee members in attendance included Chairman George Dixon, Letha Clark, Mike Cox, Alice Henry, Digger Oster, Jennifer Hemingway, Travis Hiel and Dave Nissen. Member Scott Schwerer was absent. Others in attendance included Animal Control Officer Kelsey Havens, Gayle Carper, Dr. Karen Blakeley, Patrick Stout, Bonnie Scripps and County Clerk Gretchen DeJaynes.

Chairman Dixon called the meeting to order at 7:00 p.m.

**Review & Approval of August 10, 2017 Minutes**

Member Hemingway moved with second by Member Henry to approve the August 10, 2017 minutes as submitted. Motion carried on a voice vote.

**Animal Control Report**

Animal Control Officer Kelsey Havens presented the monthly report and included: animal numbers, after hours call out and accomplishments. Total number of Dogs in shelter at the end of August is 6 and Cats is 27. Received donations from the Kris Moore Golf Outing that was hold Aug. 26 at Gold Hills and Hy-Vee. 2 dogs were taken to Labor Day weekend at Colchester, with 1 being adopted. Concern about the ditch being washed out by the rain, Member Dixon will check with the Highway Dept and UCM to see if they can help with this problem. Bonnie Scripps reported that The Chris Bricks challenge letters were sent out. 46 people in the Pet Pantry. Western Human Society would like to do a cook out at the Shelter along with some activities. Rodent pest control renewal with Seventh Son Termite for back shed being treated once every 6 months for rodents. A motion was made to approve contract by Member Henry with second by Member Hiel. Motion carried on a voice vote.

**Policies & Procedures/Planning for the Future**

Employee handbook probably needs to be revised. Member Hemingway and Member Henry will look into this.

**Report of McDonough County Groundwater Protection Education Committee**

No report.

**Report on GIS Meeting**

The current agreement between WIU, Macomb and the County expires in 2017 need to do new agreement.

**Claims**

Member Cox moved with second by Member Clark to approve the claims as submitted. Motion carried on a voice vote.

**Other**

None

Member Hemingway moved with second by Member Henry that the meeting adjourns. Motion carried on a voice vote. With no further business to discuss the meeting adjourned at 7:24 p.m.