

**ELMS & BUILDING & GROUNDS COMMITTEE**  
**November 9, 2016**

The Elms/Building and Grounds Committee held their monthly meeting on Wednesday, November 9, 2016 at 7:00 p.m. The meeting was held at the McDonough County Courthouse, 3<sup>rd</sup> Floor Law Library. Members present were Chairman Larry Aurelio, Jerome Anderson, Dave Cortelyou, Bob Mahr, Charles Neblock, Digger Oster, Paul Trimmer, Marcia Twaddle and McDonough County Board Chairman Scott Schwerer. Others present were Lead Maintenance Allen Sheffler and Beth Crossett as committee secretary.

Chairman Aurelio called the meeting to order at 7:00 p.m.

**Approval of October 11, 2016 Minutes**

Member Twaddle moved with a second by Member Trimmer to approve the October 11, 2016 minutes as submitted. Motion carried on a voice vote.

**Farm Report**

No report.

**Administrator's Report**

In the absence of Elms Administrator Tina Cox, Beth Crossett presented the monthly report. Census today is 83-9 Medicare, 36 Medicaid, 30 Private Pay and 8 Hospice. The Illinois Department of Public Aide owes The Elms \$ 670,841.14 (5 months behind).

The electrical project continues to progress and should be done the end of November if equipment arrives timely.

**Financial Report**

Member Trimmer moved with a second by Member Oster to approve the October 2016 Financial Reports. Motion carried with a voice vote.

**Elms Claims**

Member Oster moved with a second by Member Mahr to approve the Elms claims. Motion carried with a voice vote.

**Macomb Public Building Commission**

Board Chairman Schwerer reported that changes made delayed some of the equipment.

**McDonough County Maintenance Directors Report**

Allen Sheffler, Lead Maintenance Worker, presented the monthly report. The new carpet has been finished in the Judges Chamber. KONE was back and adjusted the rollers on the elevator and it is not making noise. They have finished redoing/repairing the thresholds on the 1<sup>st</sup> floor entrances of the Courthouse.

They replace batteries in the smoke detectors (Courthouse, Jail and County West) and found that we have several that are 10 years old. He is looking at replacing with detectors that use lithium battery (last 10 years).

He met this morning with company representatives from Supply Works and did an audit of the light bulbs/fixtures in the Courthouse. We are looking to replace all bulbs with LED bulbs and they are

working on helping get a Grant to help with the cost.

He has been in touch with CAD and they hope to start the County West roof next week.

He met with Kristen Terry, City of Macomb Downtown Development Director, concerning Dickens on the Square. It will be held December 2<sup>nd</sup> & 3<sup>rd</sup>. There will be a Sleigh on the Courthouse lawn for photos, a hot nut vendor and carriage rides will also be available on the inner square. Santa's house will be placed on the inner circle from November 28<sup>th</sup> to December 18<sup>th</sup>.

**Building and Grounds Claims**

Member Trimmer moved with second by Member Anderson to approve the claims as submitted. Motion carried on a voice vote.

**Other**

Member Oster moved with second by Member Twaddle that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 7:17 p.m.