

**ELMS & BUILDING & GROUNDS COMMITTEE**  
**July 12, 2016**

The Elms/Building and Grounds Committee held their monthly meeting on Tuesday, July 12, 2016 at 7:00 p.m. The meeting was held at the Elms. Members present were Chairman Larry Aurelio, Jerome Anderson, Dave Cortelyou, Charles Neblock, Digger Oster, Paul Trimmer, Marcia Twaddle and McDonough County Board Chairman Scott Schwerer. Member Bob Mahr was absent. Others present were Patrick Stout, Lead Maintenance Allen Sheffler, Elms Administrator Tina Cox and Beth Crossett as committee secretary.

Chairman Aurelio called the meeting to order at 7:00 p.m.

**Approval of June 7, 2016 Minutes**

Member Neblock moved with a second by Member Oster to approve the June 7, 2016 minutes as submitted. Motion carried on a voice vote.

**Farm Report**

No report.

**Administrator's Report**

Elms Administrator Tina Cox presented the monthly report. Census today is 83-6 Medicare, 43 Medicaid, 30 Private Pay and 4 Hospice. The Illinois Department of Public Aide owes The Elms \$454,743.35. There have been 5 admits and 14 discharges in the month.

**Financial Report**

Member Oster moved with a second by Member Trimmer to approve the June 2016 Financial Reports. Motion carried with a voice vote.

**Elms Claims**

Member Twaddle moved with a second by Member Oster to approve the Elms claims. Motion carried with a voice vote.

**Macomb Public Building Commission**

Work is progressing for the electrical work for state compliance.

**McDonough County Maintenance Directors Report**

Allen Sheffler, Lead Maintenance Worker, presented the monthly report. The west entrance handrail has been ordered.

The Sheriff's work release program participants are painting the interior Courthouse steps and handrails. It looks very nice.

The A/C unit for the main courtroom went out and Arnold Bros. has been working with us. A sensor has been ordered and a bypass was done to have A/C until it is fixed. A window unit in the Circuit Clerk's office has to be replaced. Annual cleaning of all window units has been added to the checklist to ensure it is done.

Discussion was held on the status of the County West building roof. We have advertised for bids again and they are due on August 9<sup>th</sup> to open at our next meeting. Allen, Member Trimmer and Sheriff VanBrooker are actively talking to potential bidders.

**Building and Grounds Claims**

Member Trimmer moved with second by Member Anderson to approve the claims as submitted. Motion carried on a voice vote.

**Other**

Member Cortelyou moved with second by Member Oster that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 7:13 p.m.