

ELMS & BUILDING & GROUNDS COMMITTEE
May 10, 2016

The Elms/Building and Grounds Committee held their monthly meeting on Tuesday, May 10, 2016 at 7:00 p.m. The meeting was held at the Elms. Members present were Chairman Larry Aurelio, Jerome Anderson, Dave Cortelyou, Charles Neblock, Digger Oster, Paul Trimmer, Marcia Twaddle and McDonough County Board Chairman Scott Schwerer. Member Bob Mahr was absent. Others present were Patrick Stout, Lead Maintenance Allen Sheffler, Elms Administrator Tina Cox and Beth Crossett as committee secretary.

Chairman Aurelio called the meeting to order at 7:00 p.m.

Approval of April 12, 2016 Minutes

Member Twaddle moved with a second by Member Neblock to approve the April 12, 2016 minutes as submitted. Motion carried on a voice vote.

Farm Report

No report.

Administrator's Report

Elms Administrator Tina Cox presented the monthly report. Census today is 89-5 Medicare, 43 Medicaid, 35 Private Pay and 6 Hospice. The Illinois Department of Public Aide owes The Elms \$174,605.00 which is about a month.

The Annual Ice Cream Social will be held Sunday, June 5th from 1:30-3:00. If the weather permits the plan is to hold it outdoors in the front of the building with the car show.

A retirement reception for Janet Clark, Housekeeping Supervisor, will be held on June 24th at 2:30 p.m. recognizing her 30 years of employment.

Nursing Home week is in full swing. The theme for this year is fair days. A concession stand is coming for residents and staff on Thursday.

Tina asked if everyone had reviewed the updates to the Reasonable Suspicion and Post Accident Testing policy. Following discussion, Member Trimmer moved with second by Member Neblock to approve the Reasonable Suspicion and Post Accident Testing policy. Motion carried on a voice vote.

Financial Report

Member Trimmer moved with a second by Member Oster to approve the April 2016 Financial Reports. Motion carried with a voice vote.

Elms Claims

Member Trimmer moved with a second by Member Neblock to approve the Elms claims. Motion carried with a voice vote.

Macomb Public Building Commission

The plans for correcting the generator power levels infraction has been submitted to the State of Illinois.

McDonough County Maintenance Directors Report

Allen Sheffler, Lead Maintenance Worker, presented the monthly report. The new elevator floor was installed in the Courthouse elevator on Saturday.

He has contacted KONE to replace the rollers and replace the seal on the elevator and the annual inspection will be done on Judges Day May 27th.

He has contact a couple of times Bushnell Welding about when they will repair the west entrance handrail. The said it will be done by the end of the month.

Alan checked the Ameren website but did not find any bulb programs. He will be attending a MACC program on business utilities presented by Ameren next Wednesday with Beth

There have been no A/C unit issues. The quote received in December for the County West building roof did not contain gutters. During a review to get the cost it was noted that additional work was needed on the roof repair and we will now be advertising for bids.

Building and Grounds Claims

Member Neblock moved with second by Member Twaddle to approve the claims as submitted. Motion carried on a voice vote.

Other

Member Oster noted that Tina and the Elms hosted the IDPH Regional Team meeting.

Member Cortelyou moved with second by Member Trimmer that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 7:25 p.m.