

ELMS & BUILDING & GROUNDS COMMITTEE
February 9, 2016

The Building and Grounds Committee began their monthly meeting on Tuesday, February 9, 2016 at 6:00 p.m. The meeting was held at the Elms. Members present were Chairman Larry Aurelio, Jerome Anderson, Bob Mahr, Charles Neblock, Digger Oster, Paul Trimmer and McDonough County Board Chairman Scott Schwerer. Members Dave Cortelyou and Marcia Twaddle were absent.

Others present were Macomb Building Commission Members Jim Lantz, Dennis Moon and Beth Crossett as committee secretary.

Chairman Aurelio called the meeting to order at 6:00 p.m.

Chairman Aurelio stated the need for executive session to discuss personnel (interviews). Member Oster moved with a second by Member Mahr to adjourn to executive session pursuant to Chapter 5 Illinois Compiled Statutes Section 120/2 (C) (1) (2) and (11) at 6:01 p.m. Motion carried unanimously.

Member Oster motioned with second by Member Mahr to adjourn from Executive Session with no action taken at 7:27 p.m. Motion carried unanimously.

The Elms/Building and Grounds Committee opened their monthly meeting on Tuesday, February 9, 2016 at 7:30 p.m. The meeting was held at the Elms. In addition to committee members and committee secretary, others present were Patrick Stout, Megan Sanchez, Scott Adair and Elms Administrator Tina Cox.

Approval of January 12, 2016 Minutes

Member Trimmer moved with a second by Member Mahr to approve the January 12, 2016 minutes as submitted. Motion carried on a voice vote.

Farm Report

No report.

Administrator's Report

Elms Administrator Tina Cox presented the monthly report. Census today is 86-6 Medicare, 43 Medicaid, 33 Private Pay and 4 Hospice. The Illinois Department of Public Aide owes The Elms \$492,547.63. They had 5 admissions and 9 discharges. The Medicaid audit went well and Sikich has completed their FY 2015 site work.

The nursing scholarship applications are available and are due March 15th. \$ 1,000 will be awarded this year.

Tina stated that she has talked to the Building Commission on future plans. They would like to work on a Master Plan and have been in contact with two companies to assist with the process of developing a long term plan.

Financial Report

Member Mahr moved with a second by Member Trimmer to approve the January 2016 Financial Reports. Motion carried with a voice vote.

Elms Claims

Member Trimmer moved with a second by Member Oster to approve the Elms claims. Motion carried with a voice vote.

Macomb Public Building Commission

Tina has covered the report.

WIRC-CAA Victim Services Request

WIRC-CAA Victim Services requests use of the Courthouse for the 9th Annual Hands Around the Courthouse on April 19, 2016 at noon (rain date April 22nd). Member Trimmer moved with second by Member Neblock to grant use of the Courthouse for Hands Around the Courthouse. Motion carried on a voice vote.

Discussion was held on request(s) or lack of request(s) for use of other activities such as Farmers Market and Park and Cruise. It was decided that with no previous problems we would not seek requests if not received.

McDonough County Maintenance Directors Report

Maintenance Director Scott Adair presented the monthly report. He is working on installing software on the new laptop. The Courthouse phone lines have been identified. A new line will be run from the basement to attic before switching to MTC. He is training the Network Administrator on the phones.

Scott presented contracts for Aramark, KONE, Direct Energy and Tilex Gas to the committee. The only remaining contract is with FE Moran for the fire alarms. He also included copies of Letters of Understanding from Sheriff Stan Carman and Sheriff Rick VanBrooker concerning supervision of the Courthouse Janitor with his monthly report.

The County West building needs lights replaced. A lift needs to be rented to do the project. He presented cost to replace the bulbs and ballast that are burned out (\$1,386.84) and the cost to replace all bulbs and ballast units (\$ 1,563.00). The cost covers the cost of materials and lift. The committee instructed Scott to replace all bulbs and ballast.

County Board Office Administrator Crossett informed the committee that a Retirement Party will be held for Scott on February 26th from 1-3 in the Law Library at the Courthouse. Scott stated that Friday, February 26th will be his last day after 38 years with McDonough County.

Building and Grounds Claims

Member Neblock moved with second by Member Anderson to approve the claims as submitted. Motion carried on a voice vote.

Other

County Board Chairman Schwerer thanked Scott for his 38 years of service.

Member Mahr moved with second by Member Trimmer that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 7:53 p.m.