

**Human Resources and Planning Committee
December 10, 2015**

The Human Resources and Planning Committee met on Thursday, December 10, 2015 at 7:00 p.m. The meeting was held at the McDonough County Courthouse in the Law Library. Committee members in attendance included Vice Chairman Lee Trotter, Rich Brown, Tony Coniglio, Alice Henry, Trevor Toland, Jerry Tyson and County Board Chairman Scott Schwerer. Members George Dixon and Travis Hiel were absent. Others in attendance included Patrick Stout, Animal Control Officer Vicky Van Trump, Dr. and Eric Blakeley, Bonnie Scripps and committee secretary Beth Crossett.

Vice Chairman Trotter called the meeting to order at 7:00 p.m.

Review & Approval of November 12, 2015 Minutes

Member Coniglio moved with second by Member Brown that the minutes of November 12, 2015 meeting are approved as submitted. Motion carried on a voice vote.

Animal Control Report

Animal Control Officer Vicky Van Trump presented the monthly report. Pet population three completed applications, three approved applications and two paid application were received this month. The report included: animal numbers, after hours call out and training Bonnie and Vicky attended.

Humane Society President, Bonnie Scripps reported they did 43 pet photos with Santa at Dickens on the Square. The Loaves and Fishes pet pantry is up and going. They purchased water buckets that will hang on the sides of the dog cages to eliminate water bowls being dumped/turned over in the kennels.

Policies & Procedures/Planning for the Future

Our current Assistant Animal Control will be marrying and may move across the county line but still be less miles from the Shelter than some areas of the county. Residency (in McDonough County) was listed as a requirement in the ad when she was hired and she wishes to retain her job. Discussion was held on the intent of requiring residency. It was determined that response time and mileage was the main purpose for the requirement and she will be able to maintain her employment. The Maintenance Director Scott Adair has announced his plan to retire the end of January.

Report of McDonough County Groundwater Protection Education Committee

The committee does not meet until January.

Report on GIS Meeting

Member Toland reported there will not be a meeting until next year. The GIS map with common names has been done. Beth has a copy of the map in the office and they would be available from the GIS center.

Claims

Member Toland moved with second by Member Henry to approve the claims as submitted. Motion carried on a voice vote.

Other

Member Coniglio moved with second by Member Henry that the meeting adjourns. Motion carried on a voice vote. With no further business to discuss the meeting adjourned at 7:23 p.m.