

FINANCE COMMITTEE-BUDGET PLANNING MEETING
September 17, 2015

The Finance Committee met on Thursday, September 17, 2014 at 3:00 p.m. in the Law Library for a budget planning meeting. Committee members present were: Chairman Alice Henry, Larry Aurelio, Tony Coniglio, George Dixon, Travis Hiel and Board Chairman L. Scott Schwerer. Committee member Clarke Kelso was absent. Others present were Patrick Stout, County Treasurer Angela Graves, Circuit Clerk Kim Wilson, Assessor Tammy Camp, Judge Bill Poncin, Coroner Eric Jameson and Network Administrator Katrina Coulter-Bowen. Beth Crossett was present as recording secretary.

Chairman Henry called the meeting to order at 3:00 p.m.

BUDGET-Treasurer

Treasurer Angie Graves presented her office request. She proposed a 2% salary increase and kept other lines the same in County General. Her tax sale will be automated for the first time this year.

BUDGET-Circuit Clerk

Circuit Clerk Wilson has proposed a 2% salary increase. Jury certificates and jury commissioner remain the same and she will be taking juror meals and juror supplies from another account. She will let County Board Office Administrator know where for inclusion in the budget. The increase in fees has resulted in increased incomes. She has held most expense lines to the same as last year. She has talked to the Sheriff concerning the roof at County West. Many of the office records are stored there and she has agreed to pay 1/3 of the cost for roof repair.

BUDGET-Assessor

Assessor Tammy Camp presented her FY 2016 request. She proposed a 2% salary increase. She has decreased her publication cost \$ 865.00. She is looking for opinion/guidance on sending notices to all farmland changes in addition to the normal notification to ¼ of the county concerning changes. Discussion was held on aerial flight costs. We operate on a cash accounting system so we will not include that expense in the budget until the next flight. She has requested two new computers for her office next year.

BUDGET-Judges

Judge Bill Poncin presented the department request. He did not include an increase for the Administrative Assistant but if other employees receive an increase he would like the same for the position. He has requested an increase of \$ 4,000.00 from \$ 1,000.00 to \$ 5,000.00 for translator due to the decision of the Illinois Supreme Court concerning representation and the mandate to use state certified interpreters. The Law Library budget request may be adjusted to allow for a monthly payment to clerk and a decrease in payment to WIU Library.

BUDGET-Coroner

Coroner Eric Jamison reviewed the FY 2016 Budget request. His salary increase is set by Resolution. He decreased his Professional Service and Medical-Other lines. He has had a good year this year and will be under budget. Discussion was held on coroner grant monies and upgrade of the vehicle in the next year or so.

BUDGET-Network Administrator

Network Administrator Katrina Coulter-Bowen reviewed her request. It included a 2% salary increase. She will need to purchase a media security safe for storage of backup tapes at the Sheriff's office.

Other

Member Coniglio moved with a second by Member Hiel that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 3:49 p.m.