

Human Resources and Planning Committee
September 10, 2015

The Human Resources and Planning Committee met on Thursday, September 10, 2015 at 7:00 p.m. The meeting was held at the McDonough County Courthouse in the Law Library. Committee members in attendance included Chairman George Dixon, Rich Brown, Tony Coniglio, Alice Henry, Travis Hiel, Lee Trotter, Jerry Tyson and County Board Chairman Scott Schwerer. Member Trevor Toland was absent. Others in attendance included Patrick Stout, Animal Control Officer Vicky Van Trump, Dr. and Eric Blakeley, Bonnie Skripps and committee secretary Beth Crossett.

Chairman Dixon called the meeting to order at 7:00 p.m.

Review & Approval of August 13, 2015 Minutes

Member Trotter moved with second by Member Henry that the minutes of August 13, 2015 meeting are approved as submitted. Motion carried on a voice vote.

Animal Control Report

Animal Control Officer Vicky Van Trump presented the monthly report. Pet population five completed applications, five approved applications and one paid application were received this month. The report included: animal numbers, after hours call out, restitution from Sherwin Williams on materials to redo the east side dog kennel floors and additional donations from the Kris Moore Memorial "Gimme Shelter" Golf Tournament. Vicky is waiting for additional information from other Shelters on their temperament testing policy.

The committee reviewed the proposed FY 2016 Shelter budget request. A 2 ½ % increase to salaries was included but other items remained the same.

Chairman Dixon reported that many of the committee members had toured the Shelter prior to tonight's meeting. The staff is to be commended for the very clean and organized state of the facility.

Humane Society President, Bonnie Scripps reported that they took two transports to Quincy for the low cost spay/neuter program. This program is for barn & feral cats. Working with the Shelter they have been able to keep adoptable cats from being euthanized.

Policies & Procedures/Planning for the Future

Member Henry stated that the County is in need of a procedures manual. The auditors have recommended hiring & termination procedures. County Board Office Administrator Crossett is researching software to assist in writing the procedures. Software costs are between \$ 250.00-\$ 850.00.

Report of McDonough County Groundwater Protection Education Committee

Member Henry reported the committee meets next week.

Report on GIS Meeting

There wasn't an August meeting and GIS will next meet next Friday.

Claims

Member Hiel moved with second by Member Henry to approve the claims as submitted. Motion carried on a voice vote.

Other

Member Coniglio moved with second by Member Henry that the meeting adjourns. Motion carried on a voice vote. With no further business to discuss the meeting adjourned at 8:13 p.m.