

ELMS & BUILDING & GROUNDS COMMITTEE
August 11, 2015

The Elms/Building and Grounds Committee held their monthly meeting on Tuesday, August 11, 2015 at 7:00 p.m. The meeting was held at the Elms. Members present were Chairman Larry Aurelio, Dave Cortelyou, Bob Mahr, Charles Neblock, Digger Oster, Paul Trimmer, Marcia Twaddle and McDonough County Board Chairman Scott Schwerer. Member Jerome Anderson was absent. Others present were Patrick Stout, Scott Adair, Elms Administrator Tina Cox and Beth Crossett as committee secretary.

Chairman Aurelio called the meeting to order at 7:00 p.m.

Approval of July 14, 2015 Minutes

Member Neblock moved with a second by Member Oster to approve the July 14, 2015 minutes as submitted. Motion carried on a voice vote.

Farm Report

The Lease is up this year. Discussion was held on making being a McDonough County resident to bid. The successful leaser will need to be a McDonough County resident. The advertisement will be done in September for bid opening at the October meeting.

Administrator's Report

Elms Administrator Tina Cox presented the monthly report. Census today is 85-7 Medicare, 41 Medicaid, 31 Private Pay & 6-Hospice. They have had 5 new residents and 6 residents leave this past month. The Illinois Department of Public Aide owes The Elms \$ 249,887.49

The new bus has been getting a lot of use.

Conference will be held the week of September 14th and Tina has nominated the Housekeeping Director and Business Manager for awards. They will be recognized with other nominees at the Conference.

Work will begin on the driveway replacement on August 17th and take about 3 weeks.

Kenlyn's position has been advertised and Renee's final day will be December 11th.

Financial Report

Member Trimmer moved with a second by Member Neblock to approve the July 2015 Financial Reports. Motion carried with a voice vote.

Elms Claims

Member Twaddle moved with a second by Member Mahr to approve the Elms claims. Motion carried with a voice vote.

Macomb Public Building Commission

The Building Commission is doing the Elms driveway/lot improvements.

McDonough County Maintenance Directors Report

Maintenance Director Scott Adair presented the monthly report. The elevator is back in operation. The drilling was finished on Wednesday, when they returned Thursday the casing was filled with sediment. They returned to Chicago for the weekend and on Monday they completed an additional process and installed the PVC pipe. Kone finished the work on the 4th and the State did inspection on the 5th. Rollers

are in the process of being replaced but the elevator is certified and operating. While the elevator was down a required switch to get lights off in the elevator was installed by Maintenance.

All air conditioners have been working. The ADA people have not been back for a follow up yet.

The Macomb Fire Department did the annual walk thru of the Courthouse last week. A pipe on the third floor needed sealed off and the Maintenance department completed the necessary work.

The closet in the women's bathroom has been finished. The South door has been worked on to eliminate the sticking issue.

Building and Grounds Claims

Member Trimmer moved with second by Member Neblock to approve the claims as submitted. Motion carried on a voice vote.

Other

Member Mahr moved with second by Member Cortelyou that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 7:24 p.m.