

**ELMS & BUILDING & GROUNDS COMMITTEE**  
**February 10, 2015**

The Elms/Building and Grounds Committee held their monthly meeting on Tuesday, February 10, 2015 at 7:00 p.m. The meeting was held at the Elms. Members present were Chairman Larry Aurelio, Jerome Anderson, Dave Cortelyou, Bob Mahr, Charles Neblock, Digger Oster, Paul Trimmer and McDonough County Board Chairman Scott Schwerer. Member Marcia Twaddle was absent. Others present were Patrick Stout, Elms Administrator Tina Cox, Scott Adair and Beth Crossett as committee secretary.

Chairman Aurelio called the meeting to order at 7:00 p.m.

**Approval of January 13, 2015 Minutes**

Member Mahr moved with a second by Member Oster to approve the January 13, 2015 minutes as submitted. Motion carried on a voice vote.

**Farm Report**

The soil report has been received by Tina.

**Administrator's Report**

Elms Administrator Tina Cox presented the monthly report. Census today is 84. The Illinois Department of Public Aide owes The Elms \$ 734,868 which is running about 5 months behind.

The new Rehabilitation therapy provider started on February 1<sup>st</sup> and is off to a great beginning.

The new floor is in and the painting continues.

A new video is now included in the family orientation for new residents.

**Financial Report**

Member Trimmer moved with a second by Member Mahr to approve the January 2015 Financial Reports. Discussion was held on the census numbers and the affect on staffing and bottom line. At this time staffing has been "adjusted" thru turnover and how positions are filled. Motion carried with a voice vote.

**Elms Claims**

Member Neblock moved with a second by Member Trimmer to approve the Elms claims. Motion carried with a voice vote.

**Macomb Public Building Commission**

Board Chairman Schwerer noted the generous projects that are being done at the Elms.

**McDonough County Maintenance Directors Report**

Maintenance Director Scott Adair presented the monthly report. Ameren changed the gas meter at the jail; however, the new one is not working. They will be changing it out tomorrow.

Scott is getting quotes for the 2<sup>nd</sup> floor bathroom to replace the flooring. This will be taken care of by the Building Commission.

A heater at the jail had to be repaired.

### **Building and Grounds Claims**

Member Mahr moved with second by Member Cortelyou to approve the claims as submitted. Motion carried on a voice vote.

### **Other**

Board Chairman Schwerer shared a McDonough County flag that was John Gentry's. It is one of 20 made several years ago. The County's flag was destroyed in the Jones Sewing fire as it was in for repair. The flag may be flow at Heritage Days.

Board Chairman Schwerer stated that Macomb Beautiful has requested a \$300 donation to assist with Courthouse plantings. We contributed \$ 400 a couple of years ago. The request will be referred to Finance.

Member Cortelyou moved with second by Member Trimmer that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 7:24 p.m.